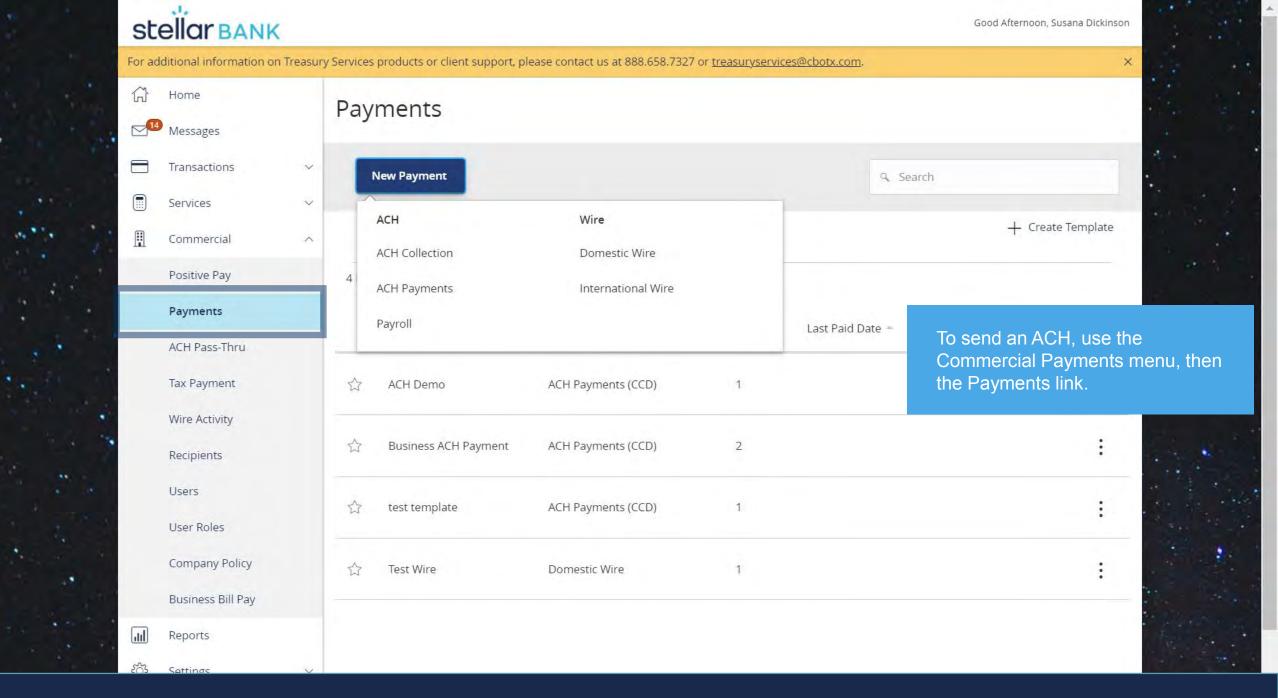
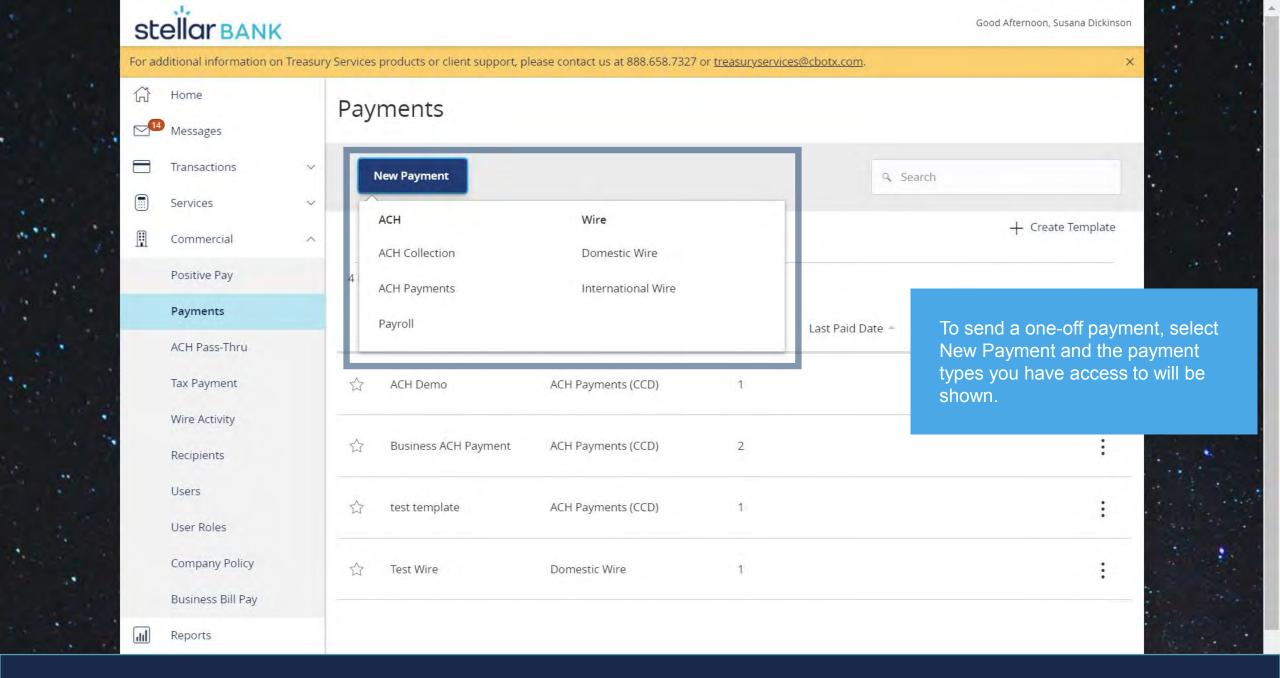


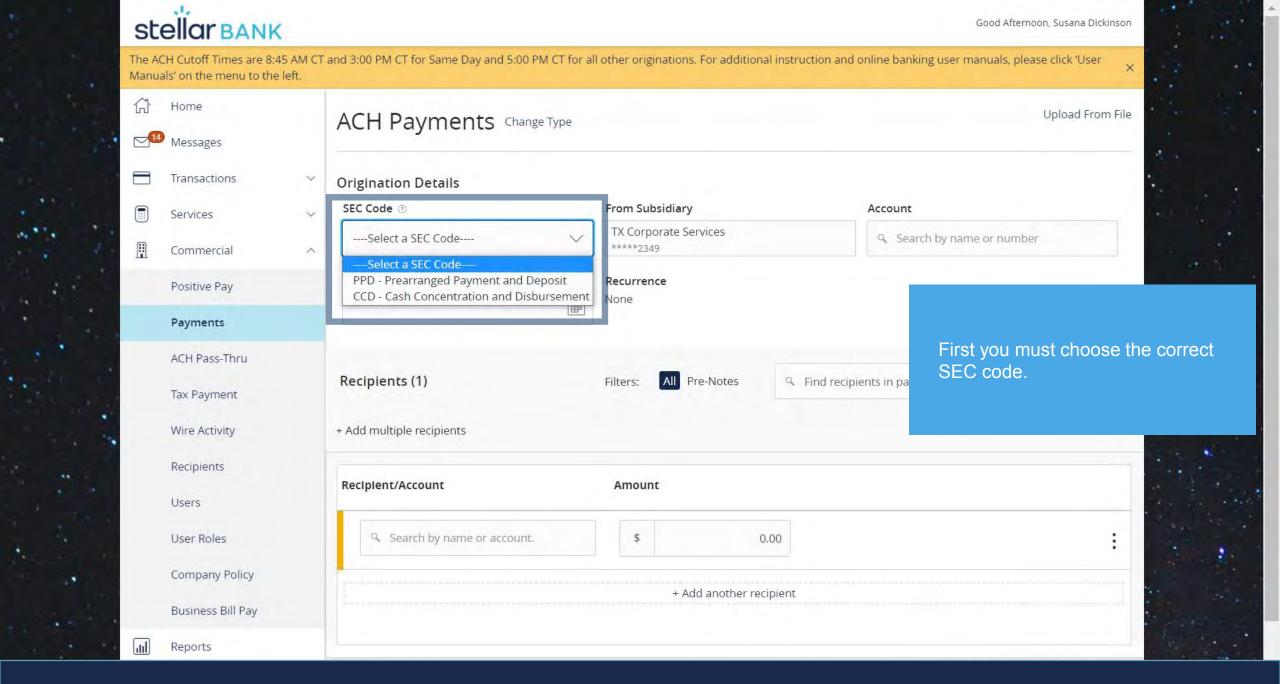
ACH Payments

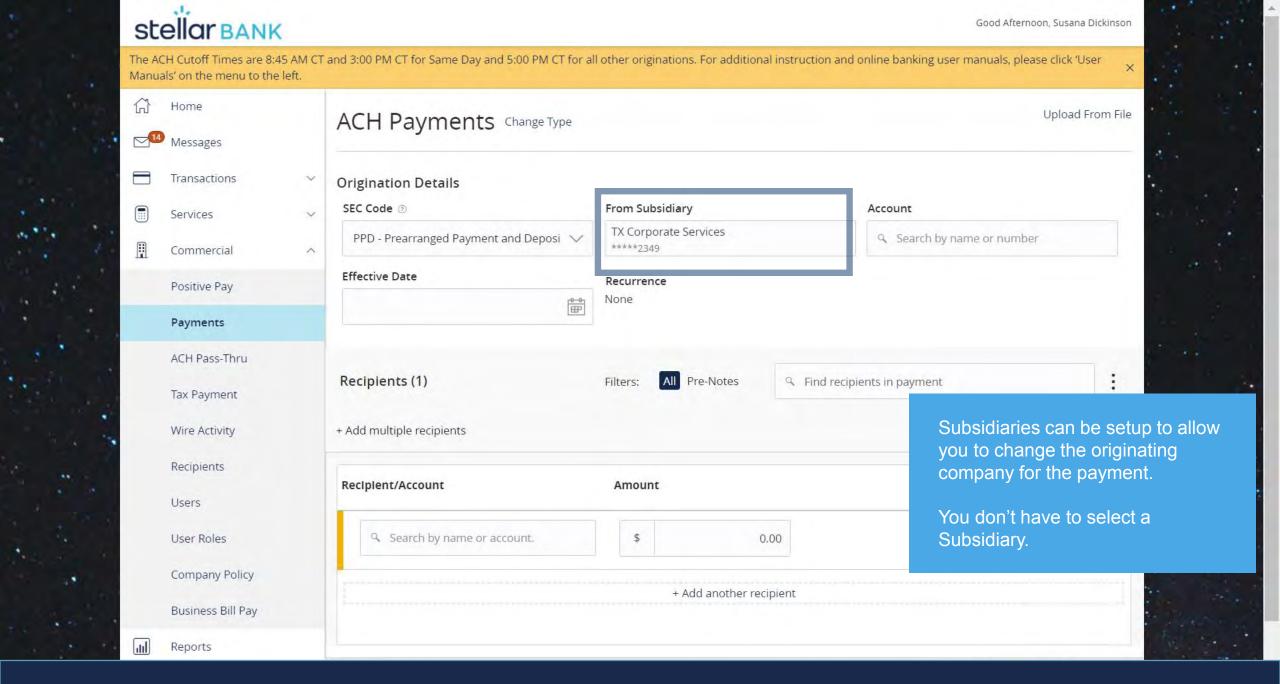
Treasury Management Guide

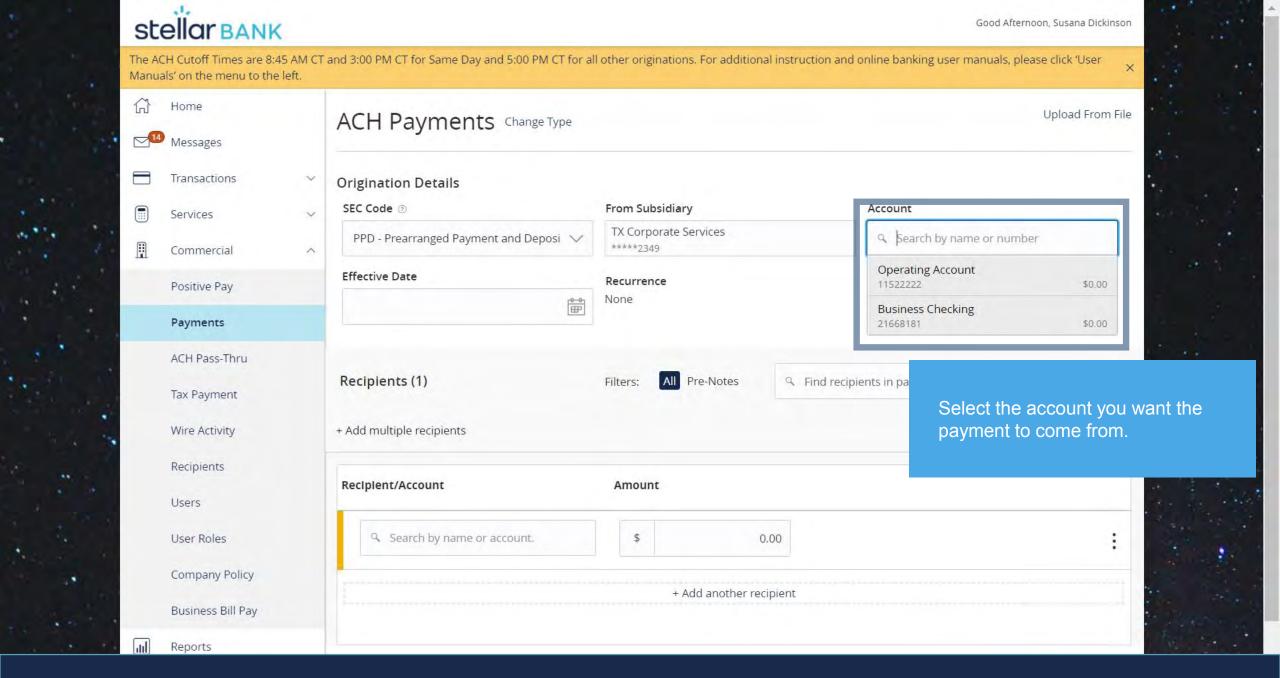


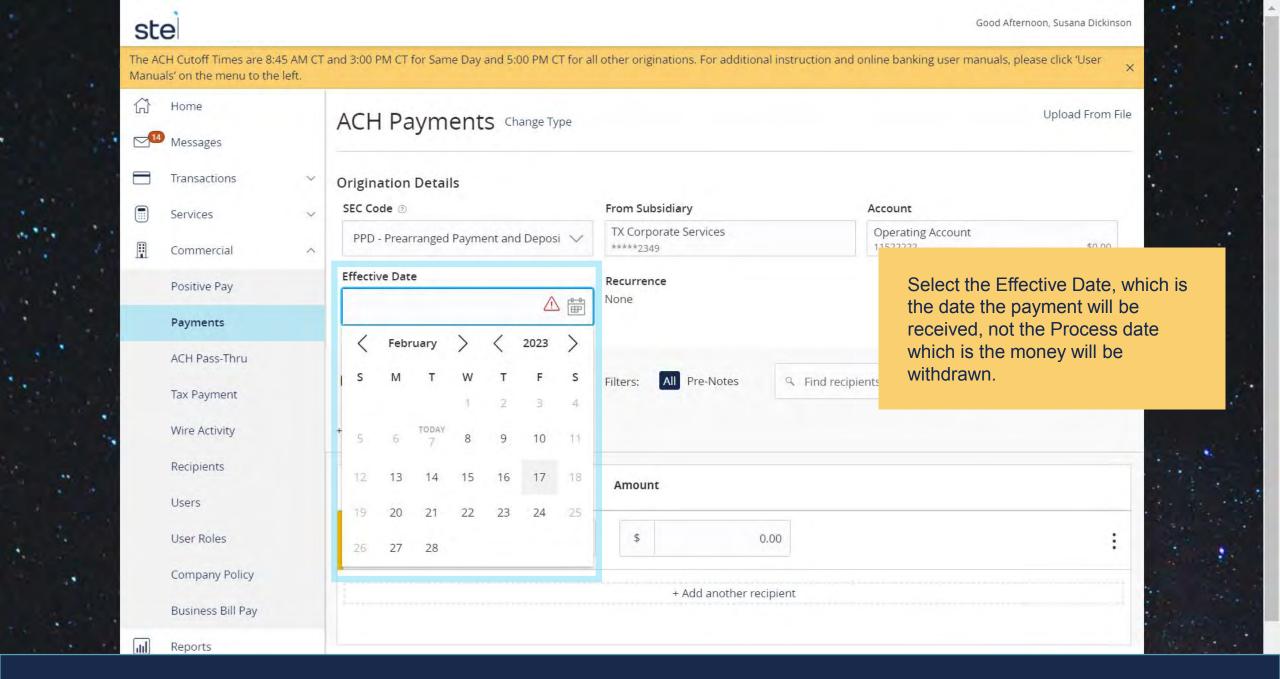


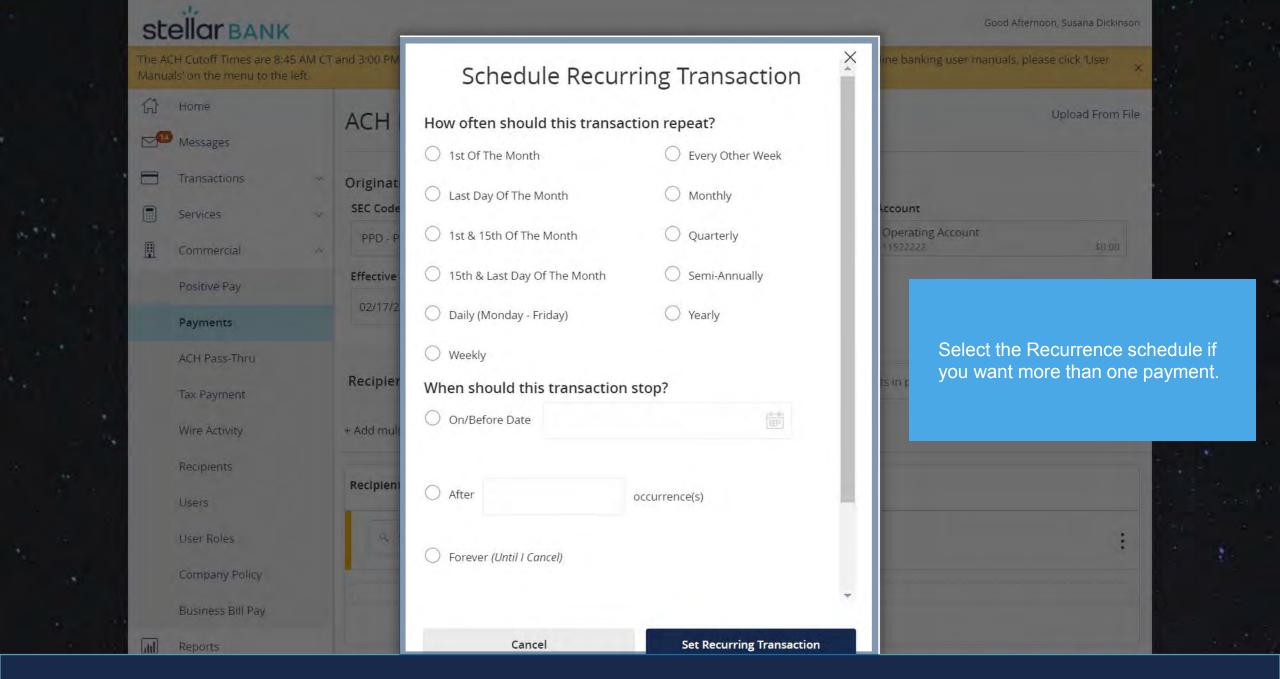


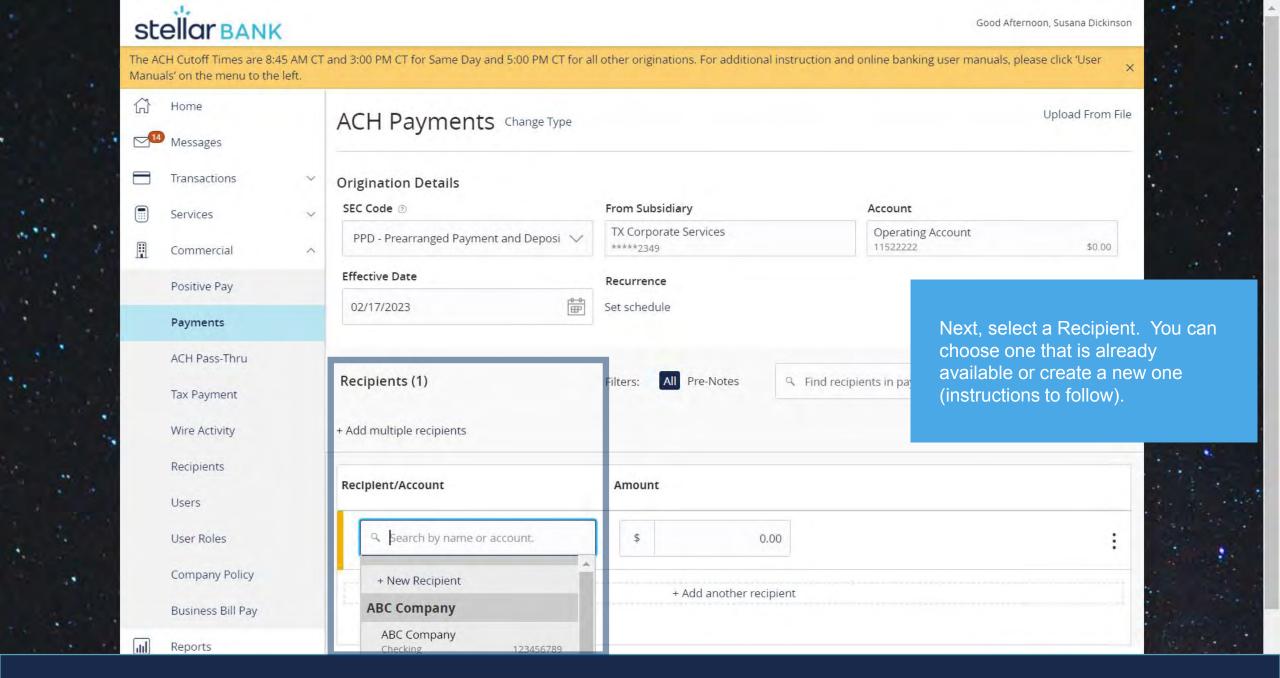


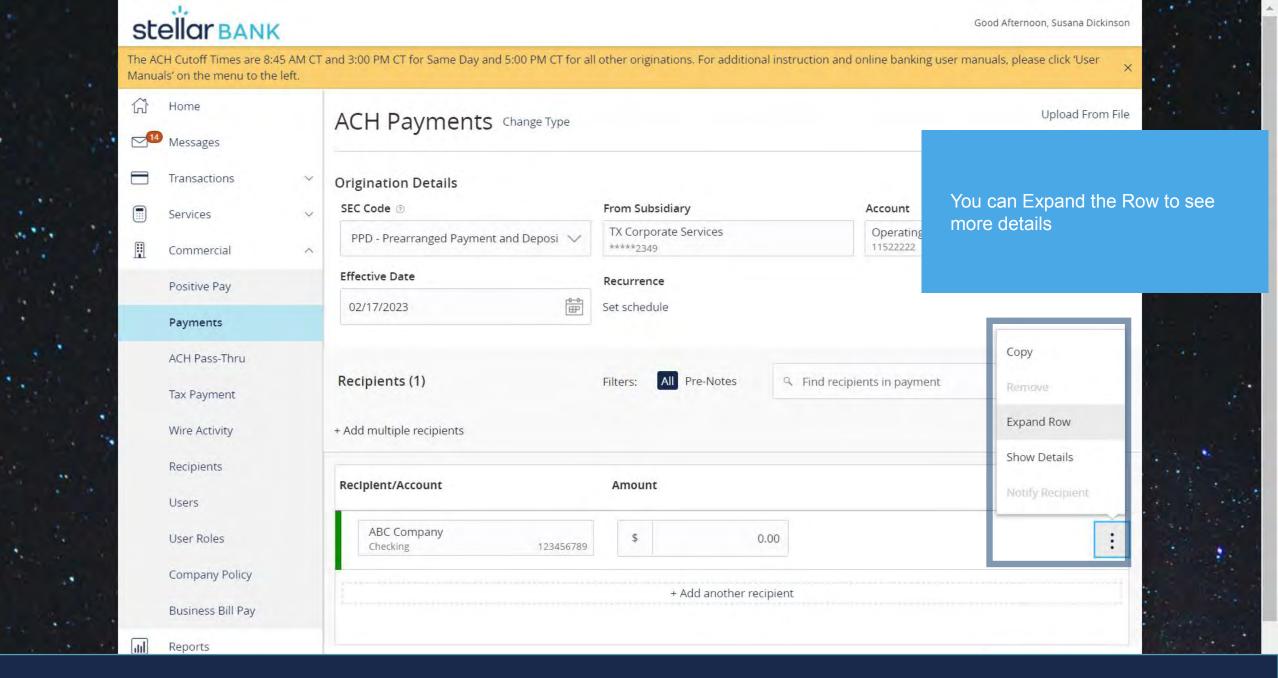


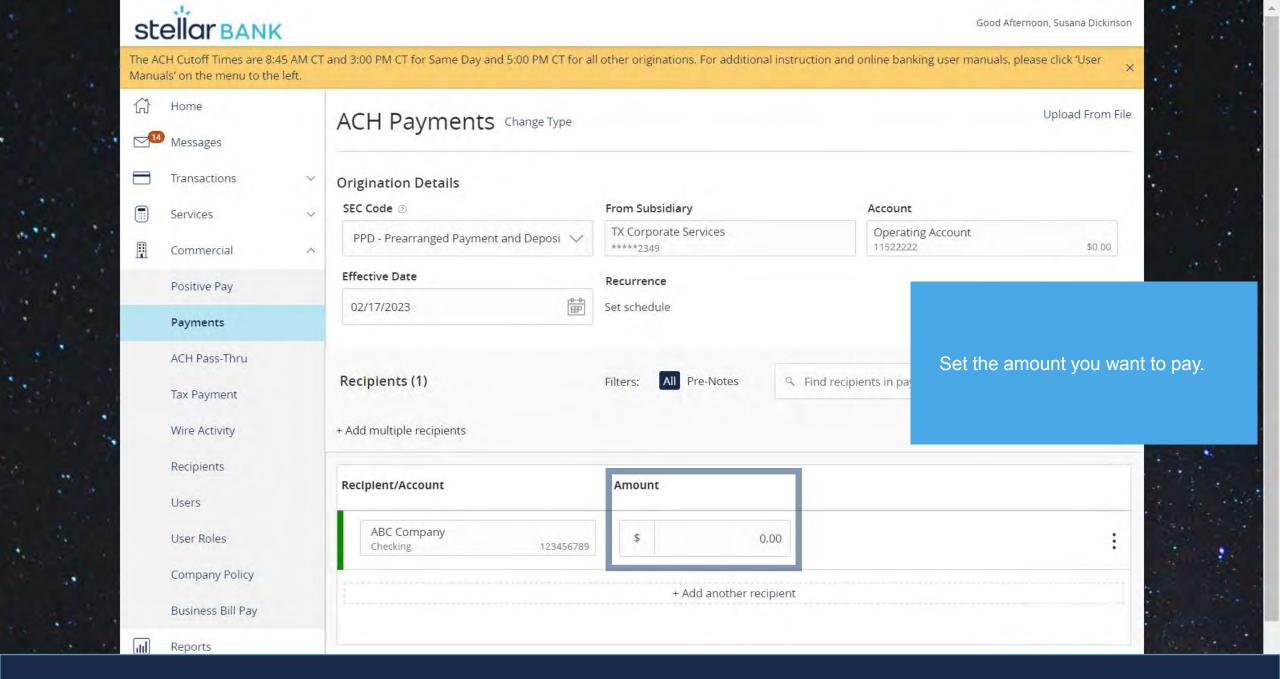


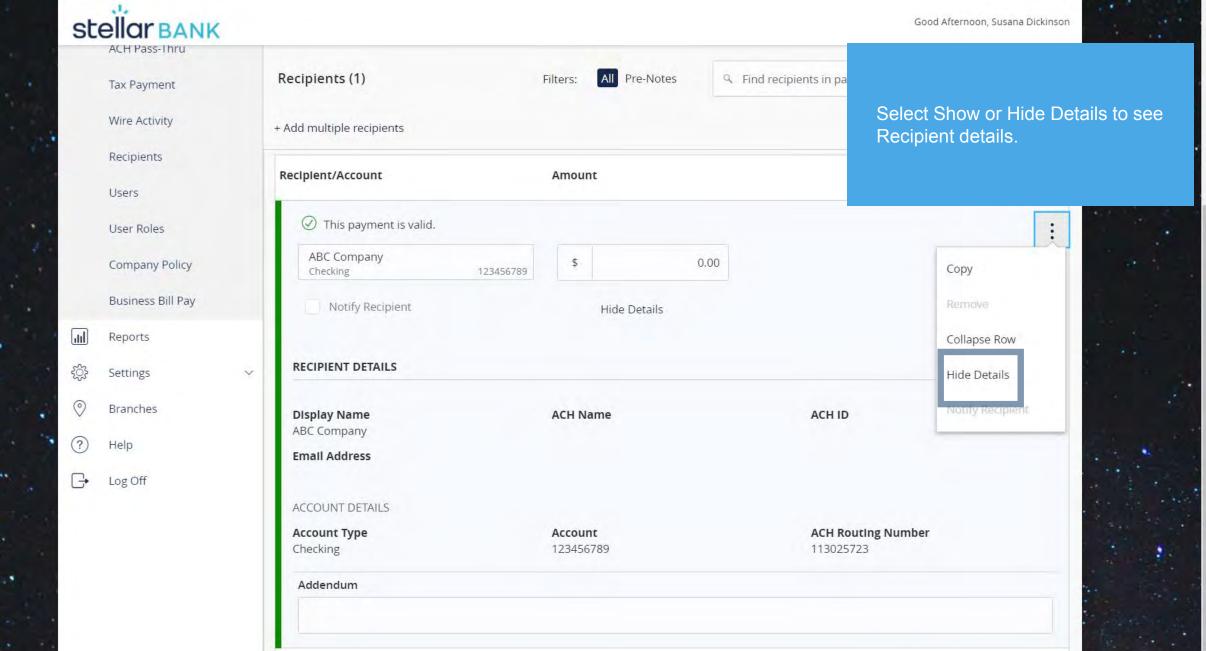


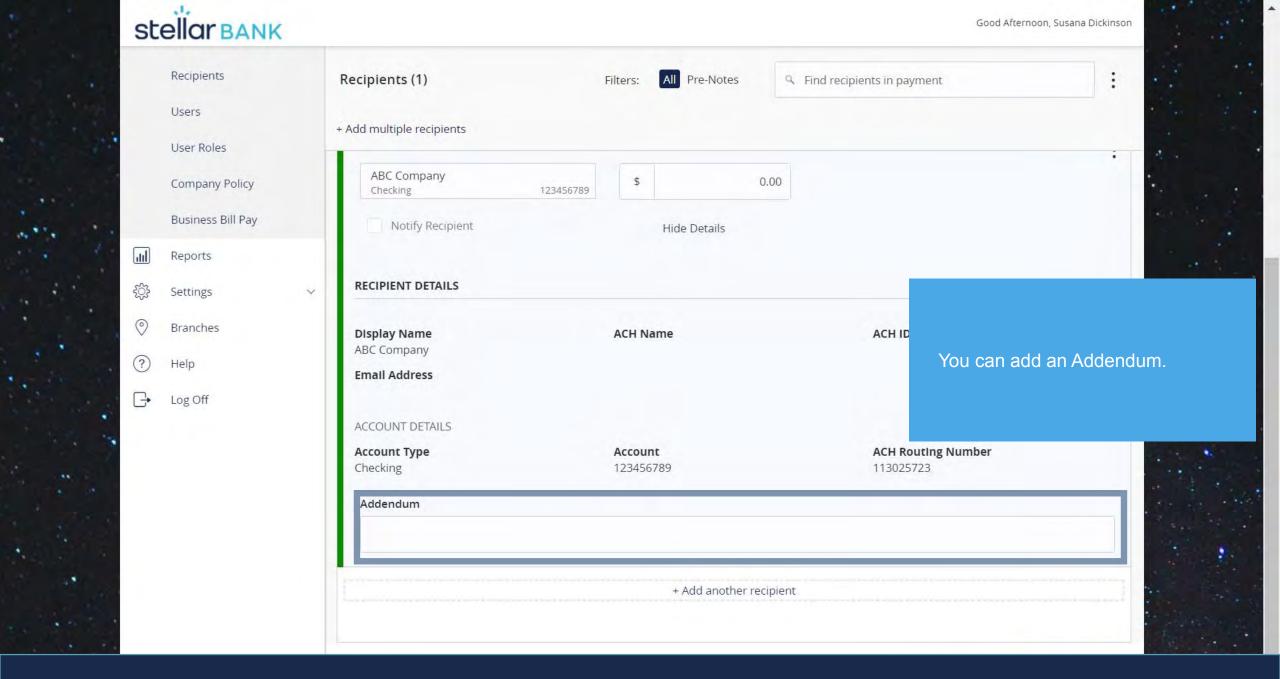


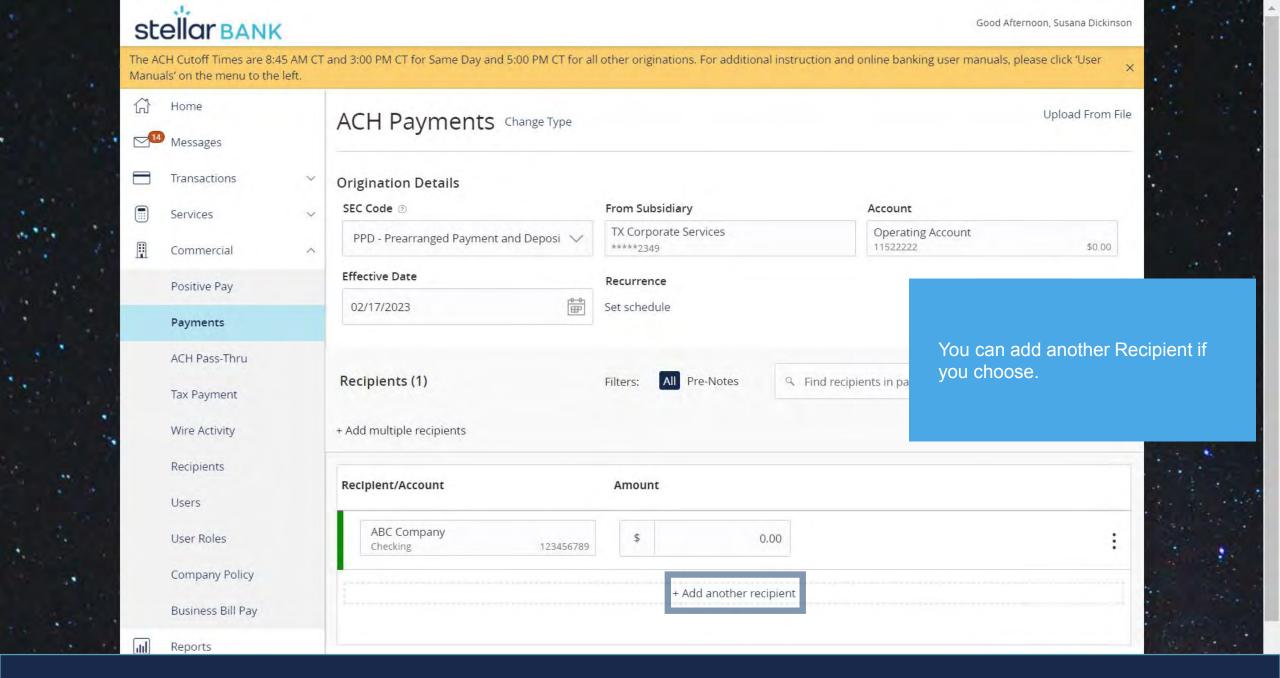


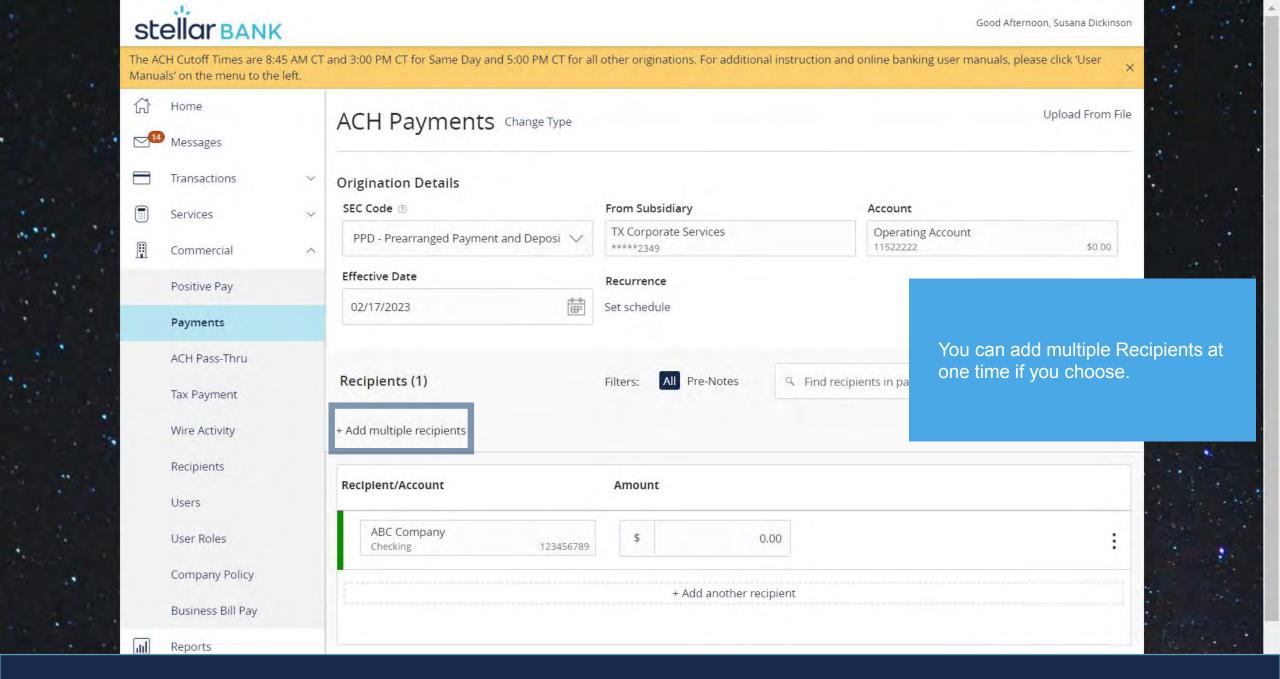


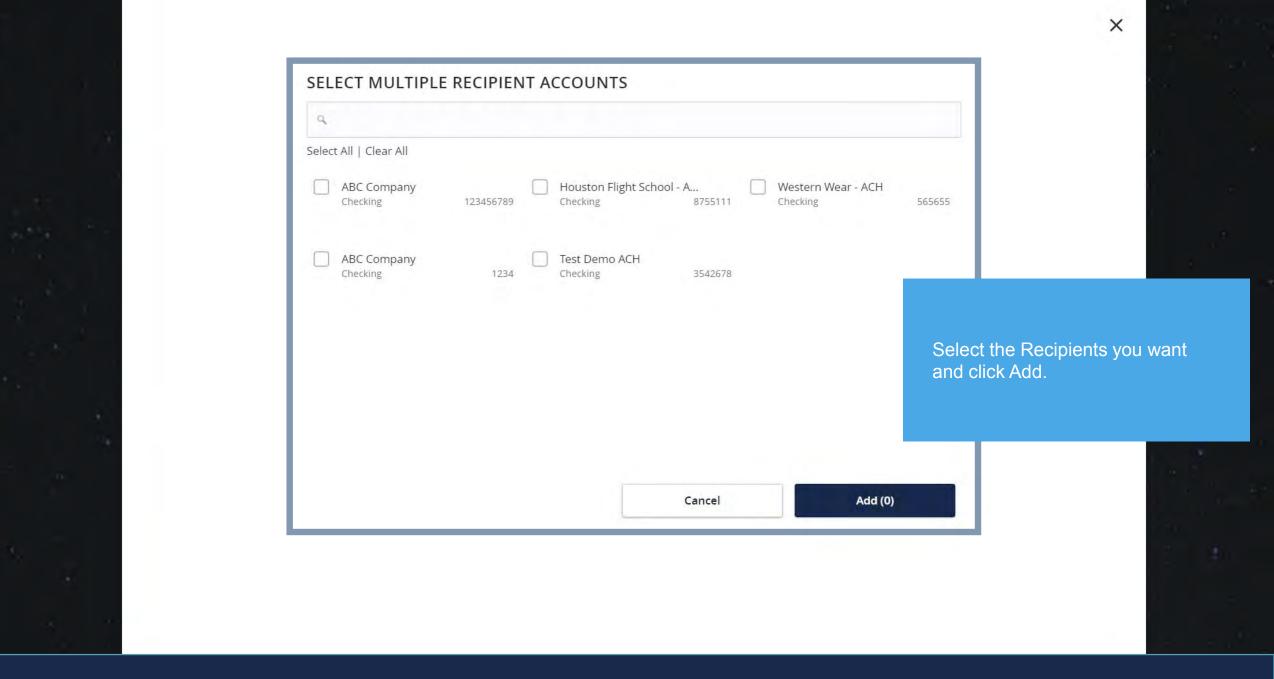


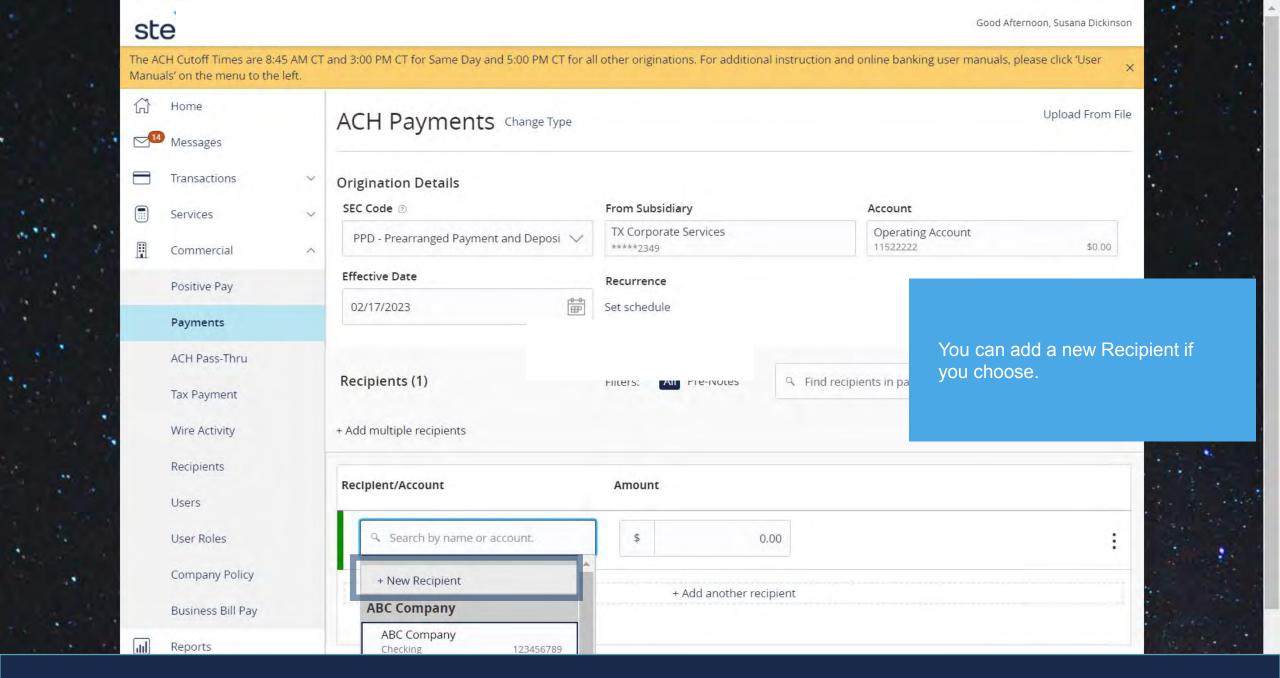


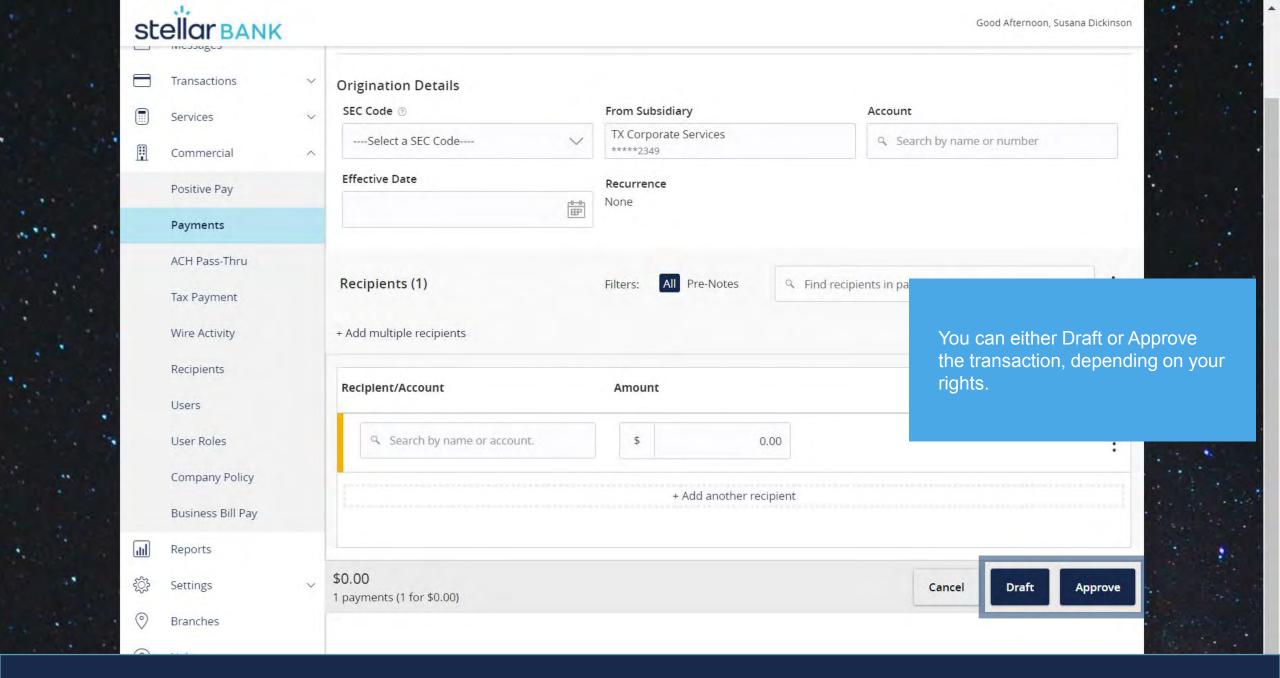


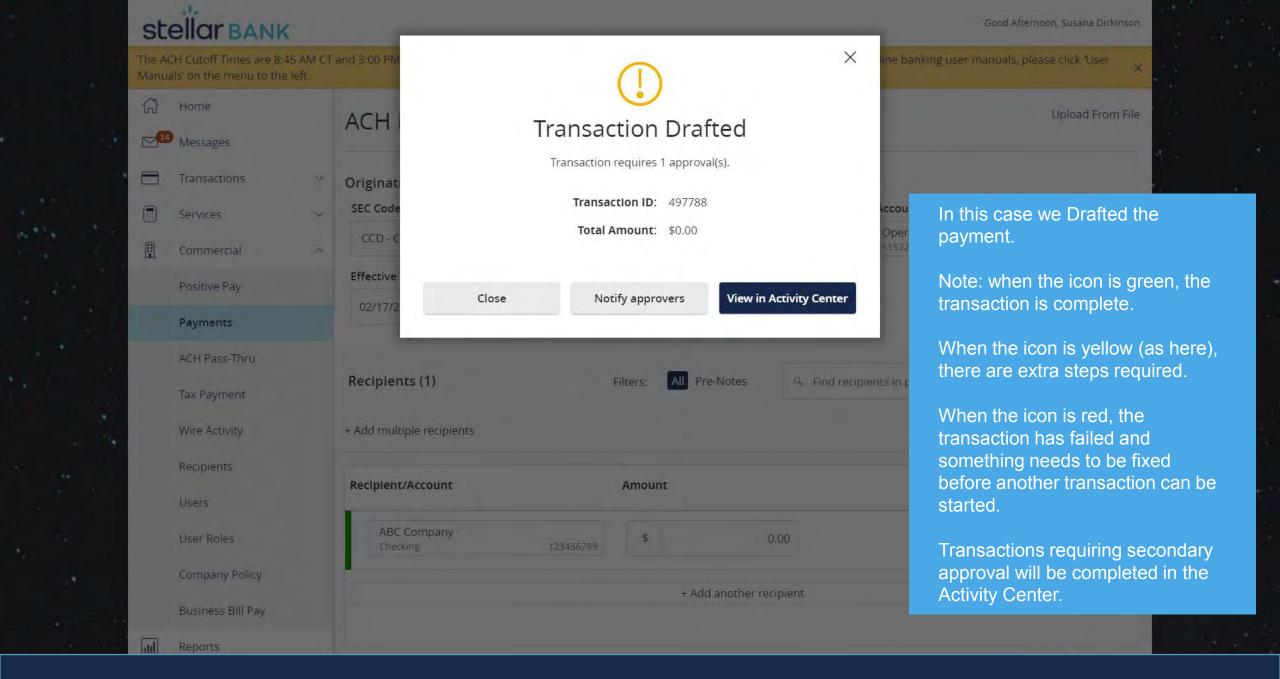


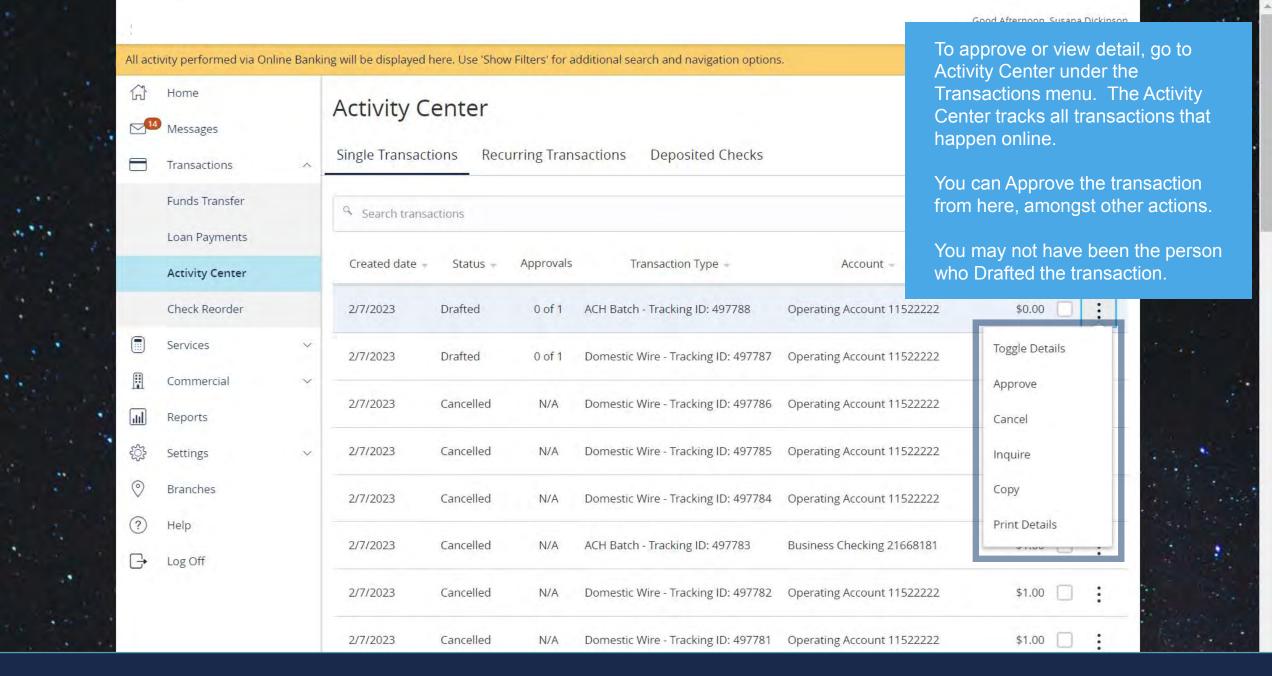


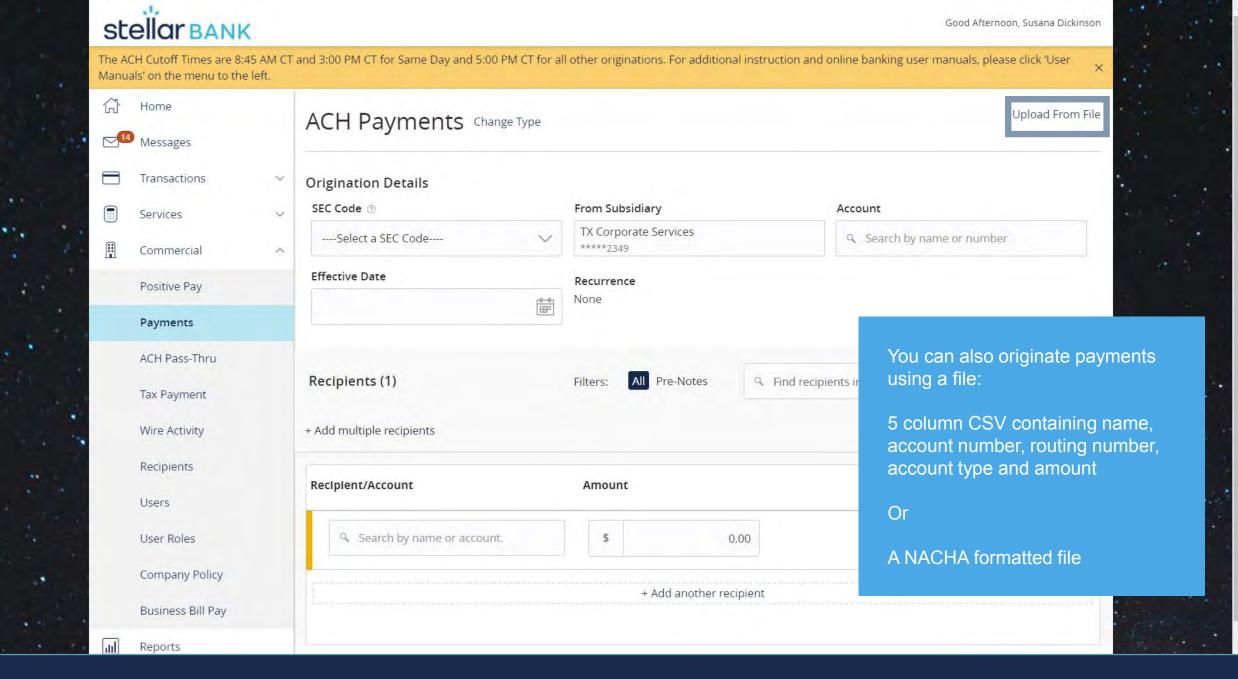




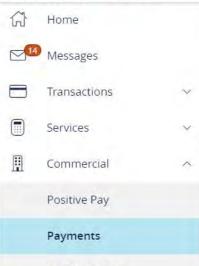












ACH Pass-Thru

Tax Payment

Wire Activity

Recipients

Users

User Roles

Company Policy

Business Bill Pay



Reports



Settings

Payment From File

业 ACH Payments Sample File (.csv)

ACH PAYMENTS UPLOAD GUIDELINES

- You can import a list of recipients and amounts from a 5-column Comma Separated Values (CSV) file to add recipients and amounts to a new ACH Batch, or ACH Collection, or Payroll
 - o The CSV file must contain the following columns: Recipient name, Routing transit number, Account number, Account type, & Amount
 - Account Type is a numeric value: Checking = 1; Savings = 2; & Loan = 3
 - For 5-column imports, you will be prompted to select a SEC code, select a Pay From/Pay to account, select a Subsidiary (where applicable), and select an effective date

OR

- · You can import a NACHA format file to create an ACH Batch, or ACH Collection, or Payroll payment
 - NACHA files are not processed as uploaded into the system. The system is extracting the information
 Amount(s), Effective Date, SEC Code, and Subsidiary/Originator) needed to create an ACH Payments
 Banking transaction. To upload a NACHA file and have it processed as uploaded, please use ACH PassThru.
 - Classifying the payment as PPD or CCD, selecting Pay From/Pay To account, selecting a Subsidiary, and selecting an Effective date should not be necessary as that info should be in the balanced file
- · The import uses the name and the order of the file to create recipients and amounts
- . You can include a recipient multiple times to create multiple payments
- The payments can be to the same account or a different account

Import File *

--Please Select A File To Import--

